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## CITY OF KELOWNA

# MEMORANDUM

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**Date:** February 7, 2001  
**File No.:** File #: 6480-30

**To:** **City Manager**

**From:** **Director of Planning and Development Services**

**Subject:** **Draft Official Community Plan – Status Report / Process Update**

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### 1.0 Recommendation

THAT the Planning & Development Services report of February 7, 2001 on the status of the OCP Review Process be received for information.

### 2.0 Background

The Planning and Development Services Department has just completed a series of Open Houses in three areas around the community (Downtown, Rutland, Okanagan Mission) to seek public input on the second draft of the OCP Review. Copies of this second draft were provided to Council in early January 2001 for information.

The Open Houses were very well attended, with in excess of 700 people over the three events. A more aggressive advertising and media campaign was instrumental in raising the profile of these events and outlining the importance of community involvement.

In addition, copies of the second draft have been circulated to numerous provincial, regional and local agencies, including Residents Associations, for comment. A response from these agencies has been requested by mid-March, 2001.

### 3.0 Next Steps

Recent changes to the Local Government Act require that Council establish a consultation policy with respect to the adoption of an Official Community Plan, including amendments to the OCP. That policy will need to address the process (including timing issues) of consultation with various provincial, regional and local agencies, and community interests, as well as outline the process Council will use in addressing public input received. That report will be advanced to Council within the next month.

Following the response to the current draft OCP document from the various agencies, staff will prepare the final draft with consideration to submissions received throughout the OCP review process, as well as the comments received through the open house survey. This final draft is proposed to be ready by April 2001.

The final draft would be advanced to Council for initial consideration and First Reading, toward a Public Hearing on OCP Bylaw 8600 by mid to late June 2001.

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Long Range Planning Manager

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Approved for inclusion

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R.L. Mattiussi, ACP, MCIP  
Director of Planning and Development Services